

Year 7 Assessment Policy

Term 2 2025



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Stage 4 Assessment Policy

1. NON-ATTENDANCE/NON-SUBMISSION OF ASSESSABLE TASKS

- 1.1. A mark of zero will be given for non-attendance/late-submission of an assessable task, unless there is an acceptable reason and the proper procedure is followed (see Section 4).
- 1.2. If a student arrives late on an assessable task day or is absent from school without an acceptable reason (see Section 2) a mark of zero will be given. This includes visiting the site for completion of a field study.
- 1.3. Students should note that where they have been given a zero they should still complete and make a serious attempt at the assessment task so that they satisfy course requirements.

2. ACCEPTABLE REASONS FOR NON-ATTENDANCE OR LATE SUBMISSION

The only satisfactory reasons for Late Submission or Non-attendance are:

- Illness on the day the task is attempted/submitted, backed up by a medical certificate
- Leave granted by the Principal or his/her authorised representative well before the date of the assessment task.
- Misadventure - accidents or extreme non-medical problems that can be documented and/or verified.

3. NON-SERIOUS ATTEMPT OF ASSESSABLE TASKS

For a non-serious attempt of an assessable task a mark of zero will be given. Students should note that where they have made a non-serious attempt they are still required to attempt the assessment task satisfactorily in order to complete the relevant course outcomes.

4. WHAT TO DO IF YOU ARE NOT AT SCHOOL ON THE DAY A TASK IS TO BE ATTEMPTED/SUBMITTED, WITH AN ACCEPTABLE REASON

Students absent from an assessment task due to illness must:

- Obtain a medical certificate that clearly states that the student has been affected by illness with specific dates stated.
- Advise the School reception or the relevant Head of Faculty by phone where possible, on the day of the assessment task if they are unable to attend. **Do not ring the Year Adviser.**
- Submit the medical certificate to the Head of Faculty on the first day of return to School.
- Complete an illness/misadventure form on the first day of return to School, obtained from the Head of Faculty.
- On the first day of return to School, submit the assessment task or be prepared to attempt the replacement task.

5. MISBEHAVIOUR OR CHEATING DURING AN ASSESSABLE TASK

- 5.1. If a student cheats during assessable tasks or examinations, home assignments, essays, projects or tests, a mark of zero will be awarded. The same may occur if a student misbehaves during an exam or assessment task (as per school and Board of Studies rules). The student will also be subject to the school's discipline procedures.
- 5.2. No mobile phones, MP 3 players or similar electronic devices are to be brought into the room during an assessment task (as per Board of Studies rules). If a phone rings or is seen

during the task, this may be regarded as an attempt to cheat, and may result in a mark of zero.

6. PLAGIARISM

- 6.1. If students copy work from somewhere else, and do not give credit to that author, they have committed plagiarism. Any work that is plagiarised from an un-referenced source will not be accepted. If it is suspected that a student's work is not their own, they will be asked to prove that they are the author of the piece of writing and may be required to reproduce the work under exam conditions.
- 6.2. **Penalties for Plagiarism:** At the discretion of the Head Teacher, zero marks will be awarded. The task will then have to be completed to the satisfaction of the teacher. However, no marks will be awarded once this task is completed.

7. APPEALS

- 7.1. If a misadventure/illness application is not accepted for assessment task the Head Teacher will explain the reasons to the student. The student will be awarded a zero mark.
- 7.2. The student may appeal against the Head Teacher's decision by lodging an appeal in writing with the Principal within three school days of initial determination.

8. COMPLETION OF COURSE REQUIREMENTS

- 8.1. A student will be considered to have satisfactorily completed a course if, in the Principal's view, there is sufficient evidence that the student has:
 - a) followed the course developed or endorsed by the Board of Studies; and
 - b) applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school; and
 - c) Achieved some or all of the course outcomes.
- 8.2. **Expectations of Students:**
 - Students must attend all classes to satisfactorily complete their courses. A minimum of 85% attendance is generally expected for students to achieve the outcomes of the course being studied.
 - Unexplained absences, lateness and class attendance patterns will be reviewed to ensure that the students are meeting the course completion criteria and the minimum attendance requirements.
 - Students whose attendance is called into question will be asked to prove to the Principal's satisfaction, following a review of their performance, that they are meeting the course completion criteria. (*ACE Manual August 1999*).
 - Students need to work through the syllabus including participation in class practical work, homework, oral presentations, assignments and examinations.
 - Students must make a genuine attempt at assessment tasks which contribute in excess of 50% of the available marks, otherwise they will be deemed unsatisfactory in that course.
 - Students who do not comply with the assessment requirements in any course will have neither a moderated assessment nor an examination mark awarded for that course. (*ACE Manual August 1999*).
- 8.3. **Failure to successfully complete a project may affect the student's ability to progress further.**



Year 7 Mainstream

My Life Through Poetry

DRIVING QUESTION: What is the story behind my poems?

PROJECT DESCRIPTION: In this project, the content has a specific focus of Australian Indigenous culture exploring art and storytelling and poetry as a way of documenting their history. You will be exposed to the studies of Science, English and Visual Arts. You will study models of the solar system, seasons, day/night and constellations. Utilising this information and knowledge about your cultural background, you will produce an Anthology of Poems.

TASK NUMBER & PRODUCT NAME		OUTCOMES ASSESSED	WEIGHT	DUE DATE
1	Anthology of Poetry	EN4-RVL-01 EN4-ECA-01 EN4-ECB-01	100%	Term 2 Week 9
		TOTAL	100%	



Year 7 Mainstream

Inventions that Changed the World

DRIVING QUESTION: How can you build a machine which projects an object forward?

PROJECT DESCRIPTION: In this project, you will learn and reflect on the impact simple machines have had on society throughout history, from their development during the Stone Age to the Modern Era. You will follow the design process to create a throwing machine, demonstrating how simple machines can be used to reduce workload. You will also learn about forces, area and grid references, timelines, measurement, isometric and orthographic projection drawing and create a project portfolio. Using your knowledge and research on simple machines, you will create a machine that meets a specific criterion. During class, you will also create a Project Portfolio which follows the design process.

TASK NUMBER & PRODUCT NAME		OUTCOMES ASSESSED	WEIGHT	DUE DATE
1	Catapult	TE4-1DP TE4-3DP	100%	Term 2 Week 9
		TOTAL	100%	



Year 7 Mainstream

Back to the Future

DRIVING QUESTION: Who am I and who do I want to be?

PROJECT DESCRIPTION: In 'Back to the Future' students will be immersed in two crucial subject areas that will be vital throughout their lifetime during and after formal education. The first being a short first aid course aimed at giving students the skills they need to remain calm and deal with multiple types of injuries and accidents. Students will also reflect on their past experiences, skills, hobbies, and passions to develop a sense of self and who they want to be in the future. They will take these ideas and create a presentation that shows who they are, what they want to be in the future and how they are going to achieve it.

TASK NUMBER & PRODUCT NAME		OUTCOMES ASSESSED	WEIGHT	DUE DATE
1	First Aid Roleplay	PD4-1 PD 4-2 PD4-9	50%	Term 2 Week 9
2	Passion Presentation	PD4-1	50%	Term 2 Week 9
		TOTAL	100%	



Year 7 AES

Let's Eat

DRIVING QUESTION: How are cultures represented?

PROJECT DESCRIPTION: This project focuses on the Key Learning Areas (KLA) of English, Food Technology and Geography. In this project you will learn about Japan and Japanese culture and explore how Japanese culture is represented by unpacking how Japanese culture is represented in Hayao Miyazaki's 'Spirited Away'. Throughout this project you will make sushi, write a Procedural Essay, and complete a Video Essay.

TASK NUMBER & PRODUCT NAME		OUTCOMES ASSESSED	WEIGHT	DUE DATE
1	Sushi Making & Procedural Essay	EN4-ECA-01 EN4-ECB-01 FT4-1	50%	Term 2 Week 9
2	Video Essay	EN4-URB-01 EN4-ECA-01	50%	Term 2 Week 9
		TOTAL	100%	



Year 7 AES

Inventions that Changed the World

DRIVING QUESTION: How can you build a machine which projects an object forward?

PROJECT DESCRIPTION: In this project, you will learn and reflect on the impact simple machines have had on society throughout history, from their development during the Stone Age to the Modern Era. You will follow the design process to create a throwing machine, demonstrating how simple machines can be used to reduce workload. You will also learn about forces, area and grid references, timelines, measurement, isometric and orthographic projection drawing and create a project portfolio. Using your knowledge and research on simple machines, you will create a machine that meets a specific criterion. You will also create a Project Portfolio which follows the design process.

TASK NUMBER & PRODUCT NAME		OUTCOMES ASSESSED	WEIGHT	DUE DATE
1	Catapult	TE4-1DP TE4-3DP	60%	Term 2 Week 9
2	Project Portfolio	TE4-2DP	40%	Term 2 Week 9
		TOTAL	100%	



Year 7 AES

Back to the Future

DRIVING QUESTION: Who am I and who do I want to be?

PROJECT DESCRIPTION: In 'Back to the Future' students will be immersed in two crucial subject areas that will be vital throughout their lifetime during and after formal education. The first being a short first aid course aimed at giving students the skills they need to remain calm and deal with multiple types of injuries and accidents. Students will also reflect on their past experiences, skills, hobbies, and passions to develop a sense of self and who they want to be in the future. They will take these ideas and create a presentation that shows who they are, what they want to be in the future and how they are going to achieve it.

TASK NUMBER & PRODUCT NAME		OUTCOMES ASSESSED	WEIGHT	DUE DATE
1	First Aid Scenario Roleplay and Scenario Response	PD4-1 PD 4-2 PD4-9	60%	Term 2 Week 9
2	Passion Presentation	PD4-1	40%	Term 2 Week 9
		TOTAL	100%	



Year 7 AES In Your Face

DRIVING QUESTION: Who am I to the world?

PROJECT DESCRIPTION: This project focuses on the Key Learning Area (KLA) of Visual Arts. In this project you will explore personal qualities, feelings and character traits of people and yourself. You will explore painting techniques, procedures & conventions to create a self-portrait using symbolism & text to convey aspects of their individual self.

TASK NUMBER & PRODUCT NAME		OUTCOMES ASSESSED	WEIGHT	DUE DATE
1	Artist Profile	VA 4.8 VA 4.9	30%	Term 2 Week 9
2	Body of Work (BoW)	VA 4.1 VA 4.2 VA 4.3	70%	Term 2 Week 9
		TOTAL	100%	